



Orange County Public Schools

Office of Business Opportunity

Local Developing Business (LDB)

Certification Checklist

(Please attach checklist to application with the appropriate boxes marked.)

Complete: Information for Determining Local Developing Business Eligibility

☐ LDB Application (**must be notarized and original form submitted**)

Complete: Business Establishment and Expertise

☐ Submit copies of Articles of Incorporation

☐ Submit copies of resumes of all owners

☐ Submit copies of By-Laws

☐ Submit copies of stock certificate

Complete: Gross Revenue Documentation

☐ Submit copies of previous three years' financial statements (P & L and Balance sheets) for the business.

☐ Submit copies of the previous three years' tax returns for the business.

Complete: Net Worth Documentation

☐ Complete and submit the OCPs Personal Net Worth form per owner

☐ Submit statement certified by CPA/Accountant of company's gross revenue or profit

☐ Submit copy of State of Florida or Local appropriate business license(s)

Please mail all forms to: The Office of Business Opportunity

Orange County Public Schools
6501 Magic Way, Bldg. 101F
Orlando, FL 32809
(407) 317-3739 Phone
(407) 317-3784 Fax
www.obo.ocps.net

For office use only:

_____ Market Value

_____ Sun Biz